

DOUGLASVILLE – DOUGLAS COUNTY WATER AND SEWER AUTHORITY
8763 Hospital Drive
Douglasville, Georgia 30134

REQUEST FOR PROPOSALS

**AUTOMOTIVE MAINTENANCE SERVICES
FOR VEHICLES AND LIGHT DUTY TRUCKS**

RFP #202

September 2, 2026

The Douglasville – Douglas County Water and Sewer Authority (hereinafter referred to as the "Authority") is soliciting competitive sealed proposals from qualified local companies to provide automotive preventive maintenance services for the Authority's fleet of vehicles and light duty trucks (up to one ton) for a 24-month period from **December 10, 2026** to **December 9, 2028**. The Authority's fleet includes approximately eighty (80) vehicles and light duty trucks ranging from model years 2000 through 2026 and includes both domestic and foreign brands.

Servicing of the Authority's fleet will require a 24-month/30,000-mile inspection for each vehicle, as and when directed by the Authority, as well as preventive maintenance services identified as needed. The successful company will be required to provide all labor, materials, and equipment necessary to accomplish the maintenance of the Authority's fleet in a highly professional and efficient manner.

Parties interested in this Request for Proposals may obtain a copy of the full proposal package at no cost by contacting the Authority's Purchasing Department, Joseph Morency, Senior Procurement Specialist, by email at jmorency@ddcwsa.com, by telephone at (770) 949-7617 or in person at the Authority's Administrative Offices, located at 8763 Hospital Drive, Douglasville, Georgia 30134.

Sealed proposals will be received by the Authority at its Administrative Offices, located at 8763 Hospital Drive, Douglasville, Georgia 30134, until 10:00 a.m., local time, on Wednesday, **October 7, 2026**. Proposals shall be sealed and either mailed or delivered to the Authority to ensure they are received no later than the above-specified time and date. Bids received after this time will not be accepted.

Proposals shall be received by 10:00 a.m., local time, on Wednesday, October 7, 2026.

A non-mandatory pre-proposal meeting will be held at 10:00 a.m. on Wednesday, **September 16, 2026**, at the Authority's Administrative Offices, located at 8763 Hospital Drive, Douglasville, Georgia 30134. All interested, qualified local companies are encouraged to attend.

Pre-proposal Conference shall be at 10:00 a.m., local time, on Wednesday, September 16, 2026.

The Authority reserves the right to reject all proposals or any proposal that is nonresponsive or submitted by a non-responsible offeror. The Authority also reserves the right to waive technicalities and informalities in this Request for Proposals and any proposals submitted. The Authority further reserves the right to accept the proposal that the Authority, in its sole discretion, determines to be the most advantageous to the Authority based on the evaluation factors as set forth in this Request for Proposals.