



DOUGLASVILLE-DOUGLAS COUNTY WATER AND SEWER AUTHORITY

P.O. Box 1157 | Douglasville | Georgia | 30133

BOARD MEETING MINUTES

A meeting of the Board of Directors of the Douglasville – Douglas County Water and Sewer Authority was conducted on the 13th day of January, 2026 in the Community Room of the WSA Administration Building.

The following members were present:

Cindy Fedack, Chairman
Nia Brown, Vice-Chairman
Mark Adams
John Citizen
John Dean (by phone)
Mayor Rochelle Robinson
Dr. Romona Jackson Jones, Chairman of the Douglas County Board of Commissioners
Gilbert B. Shearouse, Executive Director
Joseph H. Fowler, Attorney
Helen McCoy, Secretary/Treasurer

Public Comment:

None.

Approval of Minutes:

For the work session meeting on December 15, 2025. A motion was made by Chairman Fedack and seconded by Vice-Chairman Brown to adopt the minutes as presented. There were no corrections or additions, and the minutes were approved unanimously.

For the regular meeting on December 16, 2025. A motion was made by Chairman Fedack and seconded by Mr. Adams to adopt the minutes as presented. There were no corrections or additions, and the minutes were approved unanimously.

Old Business:

Mr. Shearouse provided an update on the dates for the Spring Workshop. The previously selected dates of April 17-18, 2026 are not available for all Board members. After discussion, the Board selected April 24-25, 2026 as the new dates.

Mr. Shearouse noted additional items included in the Board's email last week:

- The Code of Ethics form must be completed by the end of January. If there are no changes from last year's disclosure, members may write "No Changes" on the front page and sign the form. Staff is available to notarize the form.

- The Board of Directors Appointment letter was sent to Douglas County regarding its next appointment for the April 3, 2026 through April 2, 2031 term. This seat is currently held by Ms. Brown, who is eligible for reappointment.
- Mr. Shearouse reported on other items included in the packet and offered to provide additional information if needed. The items are on the agenda for tonight.

Status Report:

There was nothing to add to the written report.

Resolutions:

At this time, Chairman Fedack introduced the following resolutions:

RESOLUTION ESTABLISHING THE TIMES FOR THE REGULARLY SCHEDULED MEETINGS OF THE AUTHORITY.

A motion was made by Chairman Fedack and seconded by Mr. Adams to adopt the resolution as presented. Following discussion, the motion passed unanimously.

RESOLUTION AUTHORIZING AN AGREEMENT WITH CRAWFORD REGARDING ACQUISITION OF PROPERTY FOR EXPANSION OF THE DOG RIVER RESERVOIR.

A motion was made by Mr. Dean and seconded by Mr. Citizen to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 (FINAL) WITH IHC CONSTRUCTION COMPANIES, L.L.C. FOR THE SWEETWATER CREEK WASTEWATER TREATMENT PLANT AERATION BASIN UPGRADES PROJECT IN THE DECREASE AMOUNT OF \$168,625.00.

A motion was made by Mr. Citizen and seconded by Mr. Adams to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION RATIFYING A PURCHASE ORDER TO RDJE, INC. FOR THE EMERGENCY REPAIR OF THE RIVERSIDE LIFT STATION FORCE MAIN IN THE AMOUNT OF \$150,900.00, NUNC PRO TUNC.

A motion was made by Mr. Citizen and seconded by Ms. Brown to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION AWARDDING THE BID FOR THE ASHWORTH SEWER LINE PROJECT TO COMPLETE SITE, LLC IN THE AMOUNT OF \$519,500.00.

A motion was made by Mr. Citizen and seconded by Mr. Adams to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

New Business:

Mr. Shearouse announced Leslie Brown as the incoming Chief Financial Officer (CFO). Ms. Brown has served as the Accounting Supervisor for the past three years. Tom Alger, the current CFO, will retire in March after ten years in the role. The Board congratulated them both.

There was no further business before the Board, so Chairman Fedack called the meeting to an end. There was no objection, and the meeting was adjourned.

The meeting commenced at 5:30 p.m. and was completed at 5:40 p.m.

Approved by:

Respectfully submitted,

Cynthia A. Fedack, Chairman

Helen McCoy, Secretary/Treasurer