



DOUGLASVILLE-DOUGLAS COUNTY WATER AND SEWER AUTHORITY

P.O. Box 1157 | Douglasville | Georgia | 30133

BOARD MEETING MINUTES

A meeting of the Board of Directors of the Douglasville – Douglas County Water and Sewer Authority was conducted on the 4th day of November, 2025 in the Community Room of the WSA Administration Building.

The following members were present:

Cindy Fedack, Chairman
Nia Brown, Vice-Chairman (by phone)
Mark Adams
John Citizen
John Dean
Dr. Romona Jackson Jones, Chairman of the Douglas County Board of Commissioners
Gilbert B. Shearouse, Executive Director
Helen McCoy, Secretary/Treasurer

Public Comment:

Paul Kendrick, 8311 Saucier Drive, Douglasville, 30135, thanked the Authority for its service to the community.

Approval of Minutes:

For the work session meeting on October 27, 2025. A motion was made by Chairman Fedack and seconded by Mr. Citizen to adopt the minutes as presented. There were no corrections or additions, and the minutes were approved unanimously.

For the regular meeting on October 28, 2025. A motion was made by Chairman Fedack and seconded by Mr. Adams to adopt the minutes as presented. There were no corrections or additions, and the minutes were approved unanimously.

Old Business:

Mr. Shearouse reminded the Board that the Fall Workshop is scheduled for November 14 and 15, 2025, starting at 10:00 a.m. on Friday and ending by 3:00 p.m. on Saturday. The Workshop will be held at Callaway Gardens. A handout with details and the agenda was provided, and all other materials will be provided at the Workshop.

Mr. Shearouse also reminded the Board about the meetings scheduled for the remainder of the year, noting that several meeting dates were changed due to the holidays:

- Monday - November 17 - Work Session



- Tuesday - November 18 - Board Meeting
- Tuesday - December 2 - Board Meeting
- Monday - December 15 - Work Session
- Tuesday - December 16 - Board Meeting

Status Report:

There was nothing to add to the written report.

Resolutions:

At this time, Chairman Fedack introduced the following resolutions:

RESOLUTION AUTHORIZING PURCHASE ORDERS TO AETNA AND OTHER PROVIDERS FOR THE AUTHORITY'S HEALTH AND WELFARE PROGRAMS FOR CALENDAR YEAR 2026.

A motion was made by Chairman Fedack and seconded by Vice-Chairman Brown to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION AWARDED THE PROPOSAL FOR THE ELEVATOR REPLACEMENT PROJECT TO GEORGIA LIFT SOLUTIONS, LLC IN THE AMOUNT OF \$136,875.00.

A motion was made by Mr. Adams and seconded by Mr. Citizen to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION AUTHORIZING WORK ORDER NO. 25-1 UNDER THE ANNUAL CONTRACTS FOR 20-INCH AND 24-INCH DUCTILE IRON PIPE INSTALLATION AND 8-INCH DUCTILE IRON PIPE INSTALLATION WITH UNITY CONSTRUCTION CO., INC. FOR THE HIGHWAY 166 AT CHAPEL HILL ROAD WATER LINE RELOCATION PROJECT IN THE AMOUNT OF \$291,671.00.

A motion was made by Mr. Dean and seconded by Mr. Adams to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION AUTHORIZING WORK ORDER NO. 25-1 WITH HALFF ASSOCIATES, INC. FOR CONTRACTED PROJECT ENGINEERING AND CONSTRUCTION MANAGEMENT SERVICES FOR THE MATT-MOORE COURT STORMWATER IMPROVEMENT PROJECT IN THE NOT-TO-EXCEED AMOUNT OF \$126,885.00.

A motion was made by Mr. Dean for Vice-Chairman Brown and seconded by Vice-Chairman Brown to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION AUTHORIZING WORK ORDER NO. 25-2 WITH HALFF ASSOCIATES, INC. FOR CONTRACTED PROJECT ENGINEERING AND CONSTRUCTION MANAGEMENT SERVICES FOR THE CHESTNUT LOG DRIVE STORMWATER IMPROVEMENT PROJECT IN THE NOT-TO-EXCEED AMOUNT OF \$113,970.00.

A motion was made by Mr. Citizen for Vice-Chairman Brown and seconded by Mr. Adams to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION AUTHORIZING WORK ORDER NO. 25-3 WITH HALFF ASSOCIATES, INC. FOR CONTRACTED PROJECT ENGINEERING AND CONSTRUCTION MANAGEMENT SERVICES FOR THE BROOKWOOD DRIVE STORMWATER IMPROVEMENT PROJECT IN THE NOT-TO-EXCEED AMOUNT OF \$88,256.25.

A motion was made by Mr. Citizen for Vice-Chairman Brown and seconded by Mr. Adams to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

New Business:

There was none.

There was no further business before the Board, so Chairman Fedack called the meeting to an end. There was no objection, and the meeting was adjourned.

The meeting commenced at 5:30 p.m. and was completed at 5:39 p.m.

Approved by:

Respectfully submitted,

Cynthia A. Fedack, Chairman

Helen McCoy, Secretary/Treasurer