



DOUGLASVILLE-DOUGLAS COUNTY WATER AND SEWER AUTHORITY

P.O. Box 1157 | Douglasville | Georgia | 30133

BOARD MEETING MINUTES

A meeting of the Board of Directors of the Douglasville – Douglas County Water and Sewer Authority was conducted on the 11th day of June, 2024 in the Community Room of the WSA Administration Building.

The following members were present:

Cynthia Fedack, Chairman
Chris Flowers, Vice-Chairman
Nia Brown (by phone)
John Citizen
John Dean
Rochelle Robinson, Mayor of the City of Douglasville
Phil Miller, Chairman of the Douglas County Board of Commissioners
Gilbert B. Shearouse, Executive Director
Joseph H. Fowler, Attorney
Helen McCoy, Secretary/Treasurer

Public Comment:

There was none.

Approval of Minutes:

For the regular meeting on May 28, 2024.

A motion was made by Chairman Fedack and seconded by Vice Chairman Flowers to adopt the minutes as presented. There were no corrections or additions, and the minutes were approved unanimously.

Old Business:

As noted in Thursday's email, Mr. Shearouse reiterated that the Fall Workshop dates have been confirmed for October 18th and 19th. WSA is looking at locations now and will provide that information when it is finalized.

Status Report:

- Mr. Shearouse reported that the 2024 intern class started last week and will be here through July. They are hosting 10 students this year with a good cross section of high school and college students, and several of them are returning for a 2nd, 3rd, and 4th year. Two interns were present at the meeting today.
- He also reported that the Bear Creek WTP Sodium Hypochlorite Generator system has experienced a failure and is in need of immediate repair. The system is not operational, and disinfection is being

produced by the backup system. Staff is working with the manufacturer on the options, prices, and lead times. It is anticipated that an emergency purchase order will be issued in the coming days, and the Board will see a Resolution ratifying that action at its next meeting. He will keep the Board updated as things progress. Discussion followed with Mr. Shearouse responding to questions from the Board.

Resolutions:

At this time, Chairman Fedack introduced the following resolutions:

RESOLUTION APPROVING THE OPERATING AND CAPITAL IMPROVEMENTS BUDGETS FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025. (PREVIOUSLY GIVEN TO THE BOARD)

A motion was made by Mr. Citizen and seconded by Mayor Robinson to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION APPROVING REVISIONS TO THE PERSONNEL POLICY MANUAL.

A motion was made by Chairman Fedack and seconded by Vice Chairman Flowers to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION AUTHORIZING A PURCHASE ORDER TO ACCG-IRMA FOR THE RENEWAL OF COMPREHENSIVE PROPERTY AND LIABILITY INSURANCE IN THE AMOUNT OF \$645,822.00 FOR FISCAL YEAR 2025.

A motion was made by Chairman Fedack and seconded by Vice Chairman Flowers to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION AUTHORIZING AN ADOPTION AGREEMENT WITH VARIABLE LIFE INSURANCE COMPANY TO EXPAND THE AUTHORITY'S 457 PLAN TO ALLOW ROTH DEFERRALS.

A motion was made by Chairman Fedack and seconded by Mr. Dean to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION APPROVING THE RESTATED ADOPTION AGREEMENT AND GENERAL ADDENDUM TO THE AUTHORITY'S DEFINED BENEFIT RETIREMENT PLAN WITH THE GEORGIA MUNICIPAL EMPLOYEES BENEFIT SYSTEM.

A motion was made by Chairman Fedack and seconded by Mayor Robinson to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

New Business:

- Mr. Shearouse reported that WSA offices will be closed next Wednesday, June 19th for Juneteenth holiday. All 24/7 facilities will be operational as usual.
- Mayor Robinson asked Mr. Shearouse if the Metropolitan North Georgia Water Planning District is involved in the new PFAS litigation filed this week. Mr. Shearouse responded no, the new action was filed by industry groups against the EPA, which adopted PFAS limits. Discussion followed.

There was no further business before the Board, so Chairman Fedack called the meeting to an end. There was no objection, and the meeting was adjourned.

The meeting commenced at 5:30 p.m. and was completed at 5:48 p.m.

Approved by:

Respectfully submitted,

Cynthia A. Fedack, Chairman

Helen McCoy, Secretary/Treasurer