



DOUGLASVILLE-DOUGLAS COUNTY WATER AND SEWER AUTHORITY

P.O. Box 1157 | Douglasville | Georgia | 30133

BOARD MEETING MINUTES

A meeting of the Board of Directors of the Douglasville – Douglas County Water and Sewer Authority was conducted on the 14th day of May, 2024 in the Community Room of the WSA Administration Building.

The following members were present:

Cynthia Fedack, Chairman
Chris Flowers, Vice-Chairman
Nia Brown
John Citizen
John Dean (by phone)
Rochelle Robinson, Mayor of the City of Douglasville
Phil Miller, Chairman of the Douglas County Board of Commissioners
Gilbert B. Shearouse, Executive Director
Joseph H. Fowler, Attorney
Helen McCoy, Secretary/Treasurer

Public Comment:

There was none.

Approval of Minutes:

For the regular meeting on April 23, 2024.

A motion was made by Chairman Fedack and seconded by Vice Chairman Flowers to adopt the minutes as presented. There were no corrections or additions, and the minutes were approved unanimously.

For the Spring Workshop held April 26 & 27, 2024.

A motion was made by Chairman Fedack and seconded by Vice Chairman Flowers to adopt the minutes as presented. There were no corrections or additions, and the motion was passed unanimously.

For the work session held April 29, 2024.

A motion was made by Chairman Fedack and seconded by Vice Chairman Flowers to adopt the minutes as presented. There were no corrections or additions and the motion passed unanimously.

Old Business:

Mr. Shearouse reminded the Board of the following:

- The Budget resolution on tonight's agenda is for introduction only. There have been no changes, other than a few minor editorial corrections, from that provided at the Spring Workshop.
- There are a few spots left at WSA's table for the Grand Opening of DCSS Legacy Arena on May 19th at 6pm. Please let Mr. Shearouse know ASAP if you would like to attend.

- Mr. Shearouse also provided the finalized version of the MOU for the data centers. It does not require approval by the Board. He added that nothing functionally has changed from prior discussions, just additional details and clarity. The development agreements will require approval by the Board, and the Board will see that as that process begins.
- Leadership WSA: The second group of two Leadership WSA participants spent the day with the Administration department and are here tonight – Dianne Green (Billing and Customer Service) and O’Cion Rankin (Communications).

Status Report:

There was nothing to add to the written report.

Resolutions:

At this time, Chairman Fedack introduced the following resolutions:

RESOLUTION AUTHORIZING PURCHASE ORDERS TO AETNA AND OTHER PROVIDERS FOR THE AUTHORITY’S HEALTH AND WELFARE PROGRAMS FOR 2024-2025.

A motion was made by Chairman Fedack and seconded by Vice Chairman Flowers to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION APPROVING THE OPERATING AND CAPITAL IMPROVEMENTS BUDGETS FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025. **(FOR INTRODUCTION ONLY)**

RESOLUTION AUTHORIZING AN ENTERPRISE SERVICES SALES ORDER FOR DATA AND PHONE COMMUNICATION LINES WITH COMCAST BUSINESS COMMUNICATIONS, LLC IN THE ANNUAL AMOUNT OF \$88,392.00 FOR A PERIOD OF FIVE YEARS.

A motion was made by Mr. Citizen and seconded by Ms. Robinson to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION AUTHORIZING A PAYMENT TO GEORGIA ENVIRONMENTAL PROTECTION DIVISION IN THE AMOUNT OF \$68,600.00.

A motion was made by Mr. Dean and seconded by Ms. Robinson to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION AWARDING THE BID FOR THE MAXWELL DRIVE STORMWATER IMPROVEMENT PROJECT TO BLOUNT CONSTRUCTION COMPANY, INC. IN THE AMOUNT OF \$134,870.00.

A motion was made by Ms. Brown and seconded by Mr. Miller to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

New Business:

- Mr. Shearouse reminded the Board that the May Work Session is this Monday, 5/20/24, up one week due to Memorial Day.
- Mr. Shearouse announced that the attorney role is being filled by Anna Vaughan-Upshaw. She is a local attorney, having spent most of her professional career in the District Attorney's office and as the State Court's staff attorney.

- The 1st Monday of May is “Water Professionals Appreciation Day” in GA. It generally coincides with national drinking water week, which is the first week of May. The State acknowledges the critical services water professionals provide to the citizens of our communities, which are most often taken for granted but essential to virtually everything we do. Mr. Shearouse offered his appreciation to WSA’s 200 water professionals. He said they are crucial in our providing quality water, sewer, and stormwater services to our community through excellence, responsible management, and environmental stewardship. He recognized the following: Community Heroes and Leadership Douglas graduate, Abbey Morgan.
- Mr. Shearouse was pleased to announce that this year's Employee of the Year is Donna Adkins. She has been with the Authority since August 2012, starting her career as a Cashier in our Customer Service division and working her way up to her current position as a Customer Care Specialist. This award recognizes her for her work ethic, leadership, productivity, and professionalism. Mr. Shearouse shared that she has a way of making each individual feel important and vital to the success of the team and helps employees in the department improve their knowledge and customer service skills. As a Customer Care Specialist, Donna does an outstanding job of not only resolving customer problems but staying with them until they are satisfied with the outcome and the experience with WSA.

There was no further business before the Board, so Chairman Fedack called the meeting to an end. There was no objection, and the meeting was adjourned.

The meeting commenced at 5:30 p.m. and was completed at 5:47 p.m.

Approved by:

Cynthia A. Fedack, Chairman

Respectfully submitted,

Helen McCoy, Secretary/Treasurer