



DOUGLASVILLE-DOUGLAS COUNTY WATER AND SEWER AUTHORITY

P.O. Box 1157 | Douglasville | Georgia | 30133

BOARD MEETING MINUTES

A meeting of the Board of Directors of the Douglasville – Douglas County Water and Sewer Authority was conducted on the 5th day of December 2023 in the Community Room of the WSA Administration Building.

The following members were present:

Peggy E. Baugh, Chairman
Cindy Fedack, Vice Chairman
Nia Brown
John Dean
Chris Flowers
Rochelle Robinson, Mayor of the City of Douglasville
Phil Miller, Chairman of the Douglas County Board of Commissioners
Gilbert B. Shearouse, Executive Director
Joseph H. Fowler, Attorney
Helen McCoy, Secretary/Treasurer

Public Comment:

Stanley Moore, 9539 Clear Lake Court, Douglasville, who asked about the filtration system of the water. He said there are particles left behind in a glass of water when he leaves it for a few minutes. Discussion followed. Steve Green and the Water Operations group will meet with him next week.

Approval of Minutes:

For the regular meeting on November 28, 2023. A motion was made by Chairman Baugh and seconded by Ms. Fedack to adopt the minutes as presented. There were no corrections or additions, and the minutes were approved unanimously.

Old Business:

Mr. Shearouse reminded that the meeting schedule for the remainder of this year are: Monday, December 11th (work session) and Tuesday, December 12th (board meeting).

He added that the Holiday Luncheon is Thursday, December 7th, at the Douglasville Conference Center at 11:45 a.m. Tonight is the last night for board members to contribute to the employee giveaway, which they can give to Communications Coordinator Krystal Horne or himself.

Mr. Shearouse reminded that WSA is moving to paperless pay stubs. Anyone who has not signed up and need assistance may see him or Human Services Administrator Lyndsey Sargent.

Status Report:

There was nothing to add to the written report.

Resolutions:

At this time, Chairman Baugh introduced the following resolutions:

RESOLUTION AMENDING THE AUTHORITY'S RULES AND REGULATIONS.

A motion was made by Ms. Fedack and seconded by Mr. Flowers to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION AMENDING THE AUTHORITY'S DESIGN AND CONSTRUCTION STANDARDS.

A motion was made by Ms. Fedack and seconded by Ms. Brown to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION APPROVING REVISION TO THE PERSONNEL POLICY MANUAL.

A motion was made by Ms, Fedack and seconded by Mr. Flowers to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION AUTHORIZING AMENDMENT NO. 3 TO THE AGREEMENT WITH R.J. WOOD AND COMPANY FOR DESIGN, CONTRACT ADMINISTRATION, AND CONSTRUCTION INSPECTION SERVICES IN CONJUNCTION WITH THE DOG RIVER RESERVOIR EXPANSION PROJECT IN THE NOT-TO-EXCEED AMOUNT OF \$500,000.00.

A motion was made by Mr. Flowers and seconded by Ms. Robinson to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO THE AGREEMENT WITH FREESE AND NICHOLS, INC. FOR DAM DESIGN, CONTRACT ADMINISTRATION, AND CONSTRUCTION INSPECTION SERVICES IN CONJUNCTION WITH THE DOG RIVER RESERVOIR EXPANSION PROJECT IN THE NOT-TO-EXCEED AMOUNT OF \$118,860.00.

A motion was made by Mr. Flowers and seconded by Mr. Miller to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION AUTHORIZING A PURCHASE ORDER TO GOFORTH WILLIAMSON, INC. FOR THE PURCHASE OF AN AQUALITIC VERTICAL BAR SCREEN FOR THE BLAIRS BRIDGE LIFT STATION IN THE AMOUNT OF \$327,000.00.

A motion was made by Chairman Baugh and seconded by Ms. Fedack to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION AUTHORIZING A PURCHASE ORDER TO VERMEER SOUTHEAST FOR THE PURCHASE OF A YANMAR VIO35 EXCAVATOR IN THE AMOUNT OF \$52,649.00.

A motion was made by Ms. Brown and seconded by Mr. Flowers to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION AWARDING THE BID FOR THE YUCCA DRIVE STORMWATER IMPROVEMENT PROJECT TO THE CORBETT GROUP, LLC IN THE AMOUNT OF \$863,955.00.

A motion was made by Ms. Brown and seconded by Mr. Miller to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

New Business:

Mr. Shearouse gave an update on the new administration building and renovations at the current building. He added that the public restrooms will be closed for renovations at next week's meeting and should be completed by the first meeting of the year.

There was no further business before the Board, so Chairman Baugh called the meeting to an end. There was no objection, and the meeting was adjourned.

The meeting commenced at 5:30 p.m. and was completed at 5:44 p.m.

Respectfully submitted,

Approved by:

Peggy E. Baugh, Chairman

Helen McCoy, Secretary/Treasurer