

DOUGLASVILLE-DOUGLAS COUNTY WATER AND SEWER AUTHORITY
BOARD MEETING
November 28, 2023
MINUTES

The regular meeting of the Douglasville-Douglas County Water and Sewer Authority was held November 28, 2023, at 5:30 p.m. in the Community Room of the WSA Administration Building.

Members present:

Peggy E. Baugh, Chairman

Nia Brown

John Dean

Cindy Fedack, Vice Chairman

Christopher Flowers

Joseph Fowler, Board Attorney

Helen McCoy, Secretary/Treasurer

Phil Miller, Chairman, Douglas County Board of Commissioners

Rochelle Robinson, Mayor, City of Douglasville

Gilbert Shearouse, Executive Director

PUBLIC COMMENT

There was none.

The first item of business was the approval of the minutes of the November 14, 2023 meeting. A motion was made by Chairman Baugh and seconded by Vice Chairman Fedack to adopt the minutes as presented. There were no corrections or additions, and the minutes were approved unanimously.

OLD BUSINESS

- Mr. Shearouse reminded that in December, regular board meetings will be held December 5th and December 12th, and the work session will be held December 11th.
- Mr. Shearouse also reminded that the Holiday Luncheon will be held Thursday, December 7th, at the Douglasville Conference Center at 11:45 a.m. He said this is the only time most of the employees get together in one place and is a celebration of several initiatives, such as the Jeans for a Cause incentive and to celebrate Leadership WSA graduates. It is also an opportunity for WSA managers and board members to donate to the employee giveaway. Board members may donate up to the December 5th board meeting and can give their donations to Mr. Shearouse or Communications Coordinator Krystal Horne.
- Mr. Shearouse announced that WSA will be in the Douglasville Parade Friday, December 1st, at 6:30 p.m.
- Mr. Shearouse reminded that WSA is moving to paperless pay stubs and asked board members to sign up on ADP for this. Mr. Shearouse noted that members' names must be filled out exactly as it shows on their paystub. He or Administrative Services Manager Lyndsey Sargent will assist those who need help doing this.
- Lastly, Mr. Shearouse provided follow-up points from last night's Work Session topic regarding the Dog River Reservoir Expansion Project CMAR Evaluation. He provided a handout of the proposal evaluation summary, which is confidential until the time of the project award. Staff are beginning contract negotiations with the firm with the highest scores, and a redlined version and

recommendation of award will be provided to the Board upon being finalized. Discussion followed.

STATUS REPORT

- Mr. Shearouse announced that the Bear Creek Water Laboratory was presented the Water Laboratory Quality Assurance Gold Award at the Georgia Association of Water Professionals (GAWP) Fall Conference in Athens, GA on November 14th.
- He also announced that the South Central Wastewater Laboratory was presented the Wastewater Laboratory Quality Assurance Gold Award at the Georgia Association of Water Professionals (GAWP) Fall Conference the same day.
- Mr. Shearouse reported that on November 18th, the Water Ops Division reached 27 consecutive years without a lost-time accident. Chairman Baugh congratulated the Authority on the awards and accomplishment.

At this time, Chairman Baugh introduced the following resolutions:

RESOLUTION AUTHORIZING AN AMENDMENT WITH ADP, INC. FOR HUMAN RESOURCE INFORMATION SYSTEM SERVICES FOR A TWO-YEAR PERIOD IN THE AMOUNT OF \$72,239.94.

A motion was made by Vice Chairman Fedack and seconded by Mr. Flowers to adopt the resolution as presented. There was no discussion and the motion passed unanimously.

RESOLUTION AWARDED THE BID FOR GENERAL LANDSCAPING AND GROUND MAINTENANCE SERVICES FOR CALENDAR YEARS 2024-2025 TO PRO CUTTERS LAWNSCAPES, INC. IN THE TOTAL AMOUNT OF \$310,500.00.

A motion was made by Vice Chairman Fedack and seconded by Ms. Brown to adopt the resolution as presented. There was no discussion and the motion passed unanimously.

NEW BUSINESS

Mr. Shearouse addressed two class action suits relating to PFAS. The defendants are DuPont and 3M, he said. The Authority has been notified of its potential to be considered a class member and must opt out to be excluded. Mr. Shearouse recommended opting out due to the uncertainty of the issue at this early stage and the release of liability that applies to all settlement class members. The Authority will file exclusion documents accordingly, he said. Discussion followed.

There was no further business before the Board, so Chairman Baugh called the meeting to an end. There was no objection, and the meeting was adjourned.

Respectfully submitted,

Helen R. McCoy, Secretary/Treasurer

Approved by:
