

**DOUGLASVILLE-DOUGLAS COUNTY WATER AND SEWER AUTHORITY**  
**BOARD MEETING**  
**September 12, 2023**  
**MINUTES**

The regular meeting of the Douglasville-Douglas County Water and Sewer Authority was held September 12, 2023, at 5:30 p.m. in the Community Room of the WSA Administration Building.

Members present:

Peggy E. Baugh, Chairman

Nia Brown

John Dean

Cindy Fedack, Vice Chairman

Christopher Flowers

Joseph Fowler, Board Attorney

Helen McCoy, Secretary/Treasurer

Phil Miller, Chairman, Douglas County Board of Commissioners

Rochelle Robinson, Mayor, City of Douglasville

Gilbert Shearouse, Executive Director

**PUBLIC COMMENT**

Mr. Shearouse introduced new Board member John Dean, who was appointed by the City of Douglasville on September 5, 2023. Chairman Baugh welcomed him to the Board.

The first item of business was the approval of the minutes of the August 22, 2023 meeting. A motion was made by Chairman Baugh and seconded by Vice Chairman Fedack to adopt the minutes as presented. There were no corrections or additions, and the minutes were approved unanimously.

**OLD BUSINESS**

- Mr. Shearouse expounded on the change order for the Lee Road TAD sewer project, which came in at an extra \$15,602 for a total change order of \$66,042. He explained that WSA had misunderstood the information from the field as 1-2 feet of additional manhole depth when it was 12 additional feet. The item is up for approval on tonight's agenda.
- Mr. Shearouse reported that the Low Income Water Assistance Program (LIHWAP), which the Board discussed renewing at its August work session, will end September 30, 2023, according to the Georgia Department Health and Human Services. He said the program was originally funded as a COVID response, and there are no plans to continue it for Fiscal Year 2024. Discussion followed.
- Mr. Shearouse gave an update on the Field Complex Roof Replacement. Work is expected to start Thursday, September 14<sup>th</sup>, with an anticipated two weeks of construction. In the meantime, temporary measures are holding up, he said.
- Phone contact cards will be emailed to Board members with printed copies given, if needed.

**STATUS REPORT**

There was nothing to add to the written report.

At this time, Chairman Baugh introduced the following resolutions:

**RESOLUTION RENEWING ANNUAL SUPPORT AND MAINTENANCE OF BILLING SOFTWARE WITH COGSDALE CORPORATION IN THE AMOUNT OF \$89,365.02.**

A motion was made by Ms. Fedack and seconded by Ms. Brown to adopt the resolution as presented. There was no discussion and the motion passed unanimously.

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 WITH CRAWFORD GRADING AND PIPELINE INC. FOR THE LEE ROAD TAD SEWER EXTENSION PROJECT IN THE AMOUNT OF \$66,042.00.**

A motion was made by Chairman Baugh and seconded by Mr. Flowers to adopt the resolution as presented. Mayor Robinson reported that she has received a letter from Congressman David Scott's office regarding financial resources for Lee Road and asked Mr. Shearouse if he had received one as well. He said he had not but would accept funding, if available. There was no further discussion, and the motion passed unanimously.

**NEW BUSINESS**

There was none.

There was no further business before the Board, so Chairman Baugh called the meeting to an end. There was no objection, and the meeting was adjourned.

Respectfully submitted,

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Helen R. McCoy, Secretary/Treasurer

Approved by:

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Peggy E. Baugh, Chairman